Every school must publish on their website a SEN Information Report (this can be included in a school SEN policy or it might be a separate document). This is a useful document for you to use as it must include the following information:

- The name of the SENCo and kinds of SEN provided for;

- How the school works with parents of children with SEN and involves them in their child’s education;

- How the school works with pupils with SEN to involve them in their own education;

- How the school assesses and reviews the child’s progress, including working with the child and parents in both stages;

- The approaches to teaching children with SEN and what adaptations can be made to the curriculum & environment;

- How pupils with SEN are helped to take part in activities with children who don’t have SEN;

- How the school supports the emotional and social development of pupils, including how to prevent bullying and how to help pupils move between stages in education;

- What kind of training staff have, to support pupils with SEN;

- How the school involves outside agencies to support SEN;

- Arrangements for complaints about SEN support.

(Section 6.79 of the SEND Code of Practice 2015)